

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Tuesday, 20th July, 2021





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This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

AGENDA

- 1) *28 Day Notice of Key Decisions & Private Meetings for 18th August Executive and beyond*** 3 - 10

PUBLISHED

20th July 2021

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the month of August 2021 onwards, published by 20th July 2021. Due to current circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Charter Walk Progress	To discuss the next steps on the future of Charter Walk	Yes	August 2021	<p>Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3.</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>	Report setting out the key issues	<p>Kate Ingram Strategic Head of Economy and Growth</p> <p>Executive Member for Economy and Growth</p>
Discretionary Disabled Facilities Grants	To increase the Discretionary Disabled Facilities Grant amount.	Yes	August 2021	Public	Report setting out the key issues	<p>Clare Jackson</p> <p>Executive Member for Housing and Development Control</p>

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Community Renewal Fund	To consider a report on Community Renewal Fund	Yes	August 2021	Public	Report setting out key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy and Growth
Sale of land at Holme Road (also known as Stoneyholme Recreation Ground)	To consider a report on the Sale of land at Holme Road (also known as Stoneyholme Recreation Ground) to Burnley College	Yes	September 2021	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues.	Howard Hamilton Smith Head of Finance and Property Executive Member for Resources and Performance
Local List SPD	To consider a report to seek Members' approval of a draft of the Local List SPD to be issued for formal	Yes	September 2021	Public	Report setting out the key issues.	Erika Eden-Porter- Economy and Growth Principal Planner Executive Member for Economy and Growth

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
	public consultation					
Planning for Health SPD	To consider a report to seek Members' approval of a draft of the Planning for Health SPD to be issued for formal public consultation	Yes	September 2021	Public	Report setting out the key issues.	Elizabeth Murphy- Economy and Growth Planning Policy Manager Executive Member for Economy and Growth
Recycling Round Review	To consider a report seeking Member's approval of the recycling review and recommendations	Yes	September 2021	Public	Report setting out key issues.	Joanne Swift - Head of Streetscene Executive Member for Community and Environmental Services

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Contaminated Land Strategy	To consider a report to seek members approval of the reviewed Contaminated Land Strategy	Yes	September 2021	Public	Report outlining key issues and copy of reviewed strategy	Jill Wolfendale Principal Environmental Health Officer (Safety & Environment) Executive Member for Community and Environmental Services
Revenue Monitoring Report 2021/22 Quarter 1	To consider a report on Revenue Monitoring 2021/22 for Quarter 1	No (Full Council Policy Framework decision)	September 2021	Public	Report setting out key issues.	Howard Hamilton-Smith – Head of Finance & Property Executive Member for Resources and Performance
Capital Monitoring Report 2021/22 Quarter 1	To consider a report on Capital Monitoring 2021/22 for Quarter 1	No (Full Council Policy Framework decision)	September 2021	Public	Report setting out key issues.	Howard Hamilton-Smith – Head of Finance & Property Executive Member for Resources and Performance

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Revenue Budgets 2022-25 – Latest Position and Savings Proposals	To consider a report on Revenue Budgets 2022-25	No (Full Council Policy Framework decision)	September 2021	Public	Report setting out key issues.	Howard Hamilton-Smith – Head of Finance & Property Executive Member for Resources and Performance
Residential Extensions SPD -	To consider a report to seek Members' approval of a draft of the Residential Extensions SPD to be issued for formal public consultation	Yes	October 2021	Public	Report setting out the key issues.	Sarah Waddington- Economy and Growth Senior Planner Executive Member for Economy and Growth
Houses in Multiple Occupation (HMOs) and Small Flats SPD	To consider a report to seek Members' approval of a draft of the Houses in Multiple Occupation (HMOs) and	Yes	October 2021	Public	Report setting out the key issues.	Pete Milward- Economy and Growth Principal Planner Executive Member for Economy and Growth

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
	Small Flats SPD to be issued for formal public consultation					

Meetings of the Executive will be held on the following dates: 18th August, 22nd September, and 27th October 2021. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated by the following dates: 24th August, 28th September, and 2nd November 2021

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [HYPERLINK "mailto:cwaudby@burnley.gov.uk"](mailto:cwaudby@burnley.gov.uk)
["mailto:"HYPERLINK "mailto:"](mailto:)

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